



1.1.16

Free early learning for 2 year olds – eligibility check

An online version of this form is available at www.islington.gov.uk/free2

Some two-year-olds are entitled to free part-time childcare. In Islington, places are available at a number of different nurseries, children’s centres, childminders, and primary schools.

To find out if you are eligible, please complete this form. You will need your National Insurance number (or NASS number if you don’t have one) so make sure you have a record of it before you start.

Please make sure you provide accurate information and an up-to-date phone number or email address in case we need to contact you.

1. Child Details

In order to apply for an eligibility check this term, your child must be born between **01 January 2013 and 31 March 2014**, and live in Islington. If your child was born after 31 March 2014, you will be able to apply at the start of the term during which your child turns 2.

NB – All children aged 3 and 4 are eligible for a free part time early education place from the term after their 3rd birthday until they start school. For more information, contact the Family Information Service on **020 7527 5959** or fis@islington.gov.uk.

Child’s first name				
Child’s surname				
Date of Birth				
Gender	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Address				
Postcode				

Does this child already attend a nursery/childminder?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, what is the name of the nursery/childminder?				
Address of nursery/childminder, if known				



Child Details Continued...

Does this child have an allocated social worker?	Yes		No	
--	-----	--	----	--

Has this child left care under a special guardianship order, child arrangements order or adoption order?	Yes		No	
--	-----	--	----	--

Does this child have special educational needs and/or a disability? If yes, please check the box next to any of the statements in the section below that apply to the child.	Yes		No	
--	-----	--	----	--

If you have answered 'yes' to any of the above questions, you may need to provide supporting documentation. A member of the Early Years team will contact you to discuss this further. You can phone the Family Information Service on 020 7527 5959 for further information.

Special Educational Needs/Disability

Please check the box next to any of the following statements below that apply to the child.

The child receives Disability Living Allowance.		The child has an Education, Health and Care Plan (EHCP) or assessment for an EHCP has been agreed/is under way.		Significant social and emotional need (Children in Need, CIN).	
The child has significant level of sensory impairment (i.e. is registered as severely sight impaired or sight impaired; significant level or sensorineural hearing impairment) .		The child is known to the Islington Additional Needs and Disability Service (IANDS), Social Communication Team (SCT) or the Early Years Development Team (EYDT); referred by a paediatrician/or on the waiting list for assessment.		A significant medical need, severe and or complex; Profound and Multiple Learning Difficulties (MLD)/Moderate Learning Difficulties (MLD).	
The child is on the Disabled Children's Team (Social Care) caseload.					

2. Parent/Guardian Details

We need the details of the parent/carer in order to be able to check if the child is eligible for a place, and to send confirmation of eligibility.

Parent first name				
Parent surname				
Date of Birth				
NI Number				
NASS Number (if no NI Number)				
Address				
Postcode				
Phone Number				
Email Address				
Preferred Method of Contact - The address/email address you have provided is where we will send confirmation of whether you are eligible for a place.	Post		Email	

Please check the box next to any of the following statements below that apply to you:

Do you receive Working Tax Credit?		Do you receive Income Support?		Do you receive income-based Jobseeker's Allowance (JSA)?	
Do you receive income-related Employment and Support Allowance?		Do you receive support through part 6 of the Immigration and Asylum Act?		Do you receive the guaranteed element of State Pension Credit?	
Do you receive Child Tax Credit (but not Working Tax Credit) and have an annual income not over £16,190.		Do you receive the Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)?			

3. Partner/Spouse Details

Partner/spouse first name				
Partner/spouse surname				
Date of Birth				
NI Number				
Are you in receipt of Working Tax Credit?	Yes		No	
Do you live at the same address as the parent/guardian above?	Yes		No	

4. Declaration

The information I have given on this form is complete and accurate

London Borough of Islington will handle the information you have provided in line with the provisions of the Data Protection Act. Any personal information will be held in confidence with only the necessary people able to see or use it. Under the Data Protection Act you have the right to make a formal request in writing for access to personal data held about you or your child.

Islington has a duty under the Children’s Act 2004 to work with partners to provide and improve services to children and young people in the area. Therefore Islington may also use this information for other legitimate purposes and may share this information where necessary with other bodies responsible for administering services to children and young people. Islington also has a duty to protect the public funds it administers, and to this end it may use the information you have provided on this form for the prevention and detection of fraud.

I confirm that I have read and understand the statement above

5. How did you hear about Free Early Learning for 2 Year Olds?

Advert in Islington Life		Being 2 in Islington leaflet	
Child’s nursery/childminder		Children’s Centre	
Poster		Postcard sent to me	
Family Information Service, FIS sent to me		Word of mouth	
Other			

6. What to do next

Send your completed form to:

**Free School Meals Team
2nd Floor, Laycock Centre
Laycock Street
London N1 1TH**

You will be notified by post or email (depending on your preferred method of contact stated above). If you are eligible, you will be able to apply directly to a childcare setting(s). For a list of providers see: www.islington.gov.uk/free2